

Mount Vernon Exploratory PTO Executive Committee

November 3, 2022

Meeting at MVES

OFFICERS PRESENT: Sally Pittman, President; Elizabeth Latta, Vice President; Alyson Wellborn, Secretary; Jennifer Westbrook, Principal

- I. WELCOME & CALL TO ORDER: The President, Sally Pittman, called the meeting to order.
- II. PRESENTATION AND APPROVAL OF MINUTES: Sally Pittman gave the first motion to approve the minutes from the October 6, 2022, board meeting; Elizabeth Latta gave the second; all votes in favor.
- III. PRINCIPAL'S REPORT
  - A. Open enrollment update
    - i. 610 students enrolled, numbers are the same and steady with enrollment
      1. K-3<sup>rd</sup> average class size is 21
      2. 4<sup>th</sup>-5<sup>th</sup> average class size is 25
  - B. Special thanks to PTO for lunches and snacks, the staff are very thankful
  - C. Special thanks to PTO for supporting bus drivers and monitors, gift cards were given
  - D. Sources of strength week
    - i. Takes place of Red Ribbon Week, will help emotionally and mentally
  - E. Teacher work day
    - i. Collaborative team meetings, Adam Welcome virtual PL, Sources of Strength PL, Special Education literacy PL, parent conferences
  - F. Veterans Day Drive of Honor
    - i. Reminder to send in pictures and information for the wall of fame
    - ii. First grade patriotism unit
    - iii. North Hall band will be there
    - iv. Ms. Harper and Ms. Green will be coordinating
  - G. Upcoming Dates
    - i. November 8 Teacher Work Day
    - ii. November 11 Veterans Day Parade
    - iii. November 14 Fall Picture Retakes
    - iv. November 15 K-2<sup>nd</sup> Explore Time
    - v. November 17 Museum Night 4<sup>th</sup>-5<sup>th</sup> grade

- vi. November 21-25 Thanksgiving Break
- IV. PTO President's Report, Sally Pittman
- A. Pumpkin Picnic Recap
    - i. Great turn out with approximately 400-500 people there
    - ii. Think ahead for next year, would be good to have one more food truck
  - B. Museum Night
    - i. How can PTO help?
      1. Set up merchandise table, but not necessary
      2. Westbrook could introduce us
      3. Westbrook said she would let PTO know if she can think of anything else
  - C. Spirit Wear
    - i. Hobbs will take over any problems with orders, call the company directly
  - D. Wizards February 1
    - i. Discuss and review contract
    - ii. Meredith West will oversee this event
    - iii. Need teacher volunteers to play
- V. PTO Vice President's Report, Elizabeth Latta
- A. Staff Christmas Party, Wednesday Dec 14
    - i. Need to decide the location
    - ii. Does PTO need to help Staff this event?
    - iii. Ms. Pardue will oversee this and will provide more information- PTO will wait to hear from Ms. Pardue
  - B. Ideas for December
    - i. PTO sponsored event
      1. Literacy Event day to provide a craft, book, and a treat that are scheduled by rotations possibly during connections
      2. Make a sign up genius for volunteers to help
      3. Awaiting Westbrook to provide date for this event

MEETING IS ADJOURNED

SUBMITTED by Alyson Wellborn, Secretary

