

Mount Vernon PTO Executive Committee

February 7, 2024

Meeting at MVES

OFFICERS PRESENT: Elizabeth Latta, President; Sally Pittman, Past President; Christy Malcom, Vice President; Alyson Wellborn, Secretary; Jennifer Westbrook, Principal; Mary Katherine Walker, Assistant Principal; and Rebecca Bowman, Teacher Representative

- I. WELCOME & CALL TO ORDER: The President, Elizabeth Latta, called the meeting to order.
- II. PRESENTATION AND APPROVAL OF MINUTES: Christy Malcom gave the first motion to approve the minutes from the January 10, 2024, board meeting; Sally Pittman gave the second motion; all votes in favor.
- III. PRINCIPAL'S REPORT
 - A. Open Enrollment-634 students
 - i. K-3rd average class size is 21.
 - ii. 4th-5th average class size is 25.
 - B. January teacher peer observation and professional learning focused on ways to improve, feedback is always welcome.
 - C. Ms. Nix was celebrated for counselor day and very much appreciated.
 - D. The new PTO allotment process is working well. There are no questions thus far from teachers.
 - E. HCSD Registration Updates
 - i. In district applications opens February 1- March 12, 2024
 1. Form can be completed in Parent Portal of Infinite Campus
 - F. Upcoming Dates
 - i. February 5-9
 1. School Counseling week
 2. Girls Sports Week
 - ii. February 6 at 9:30- severe weather drill
 - iii. February 8- K and 3rd museum night
 - iv. February 13- 3rd-5th grade progress reports
 - v. February 15- National School Resource Officer Appreciation Day
 - vi. February 19-20 Staff and Student Holidays
 - vii. February 21-Teacher Workday

IV. TREASURER'S REPORT

- A. It has been a smooth transition from Kristy to Christy for the treasurer role. There will be nominations made for 2024-2025 for these positions and will be re-elected and voted on.
- B. Teacher Allotment Update
 - i. There are no questions, concerns, or complaints at this time.
- C. Student Planner Idea
 - i. Christy Malcom presented the idea of having student planners for grades 3-5th grade. Ms. Westbrook stated that they have done this in the past and stopped due to students not using them. Ms. Westbrook will re-open the idea to teachers and get their thoughts. PTO could be a sponsor.
 - ii. The idea is to help prepare students better for middle school with time management. There are many different companies and lay outs to choose from. Orders will need to be made late spring or early summer. Ms. Westbrook will get back with PTO after getting feedback from teachers.

V. PRESIDENT'S REPORT

- A. Wonderful Wednesday
 - i. February 28, sponsored by Sim's Medical
- B. ONE & DONE
 - i. March 25- March 29
 - ii. Celebratory day March 29 with the DJ, inflatables and frozen truck
- C. Prize Options
 - i. Per Ms. Westbrook the car pool king/queen was discussed in leadership and they did not see how this process would work with the flow of car pool.
 - ii. PTO will continue to brainstorm on prizes. The draw string bags from last year did not hold up well. Thus far we have in the works t shirt options for \$100 and possibly a sweatshirt or beach towel for \$200.
- D. 5th Grade Graduation Events
 - i. Ms. Westbrook is continuing to discuss this with the leadership team.
- E. Capital improvement project
 - i. After one and done fundraiser we as a PTO board will see where we are and what is within our budget for a capital improvement project. Ms. Westbrook

will discuss this with teachers and ask for their feedback. Last year the PTO board purchased the risers, replaced the basketball nets, and got new swing and slide mats for the play ground. We will also take a look at the playground and the drainage system and see if that could be an option to be fixed. We will circle back in the spring to discuss further ideas.

VI. VICE PRESIDENT'S REPORT

- A. Welcome Ashley Hollifield to the Vice President role

Meeting Adjourned

Submitted by

Alyson Wellborn, Secretary