

Mount Vernon Exploratory PTO Executive Committee  
November 21, 2024  
Meeting at MVES

Officers Present: Ashley Hollifield, President; Christy Malcom, Treasurer; Jennifer Mullis, Secretary; Jennifer Westbrook, Principal; Chase Armour, Assistant Principal; Jessica Smith, Teacher Representative

- I. WELCOME & CALL TO ORDER: The President, Ashley Hollifield, called the meeting to order.
- II. APPROVAL OF MINUTES: Minutes from October approved by A. Hollifield, E. Withrow second.
- III. PRINCIPAL'S REPORT
  - A. Enrollment update - 644 students
    - i. K-3rd - average class size
    - ii. 4th-5th - average class size
  - B. Safety Updates
    - i. Increased SSO and SRO presence.
    - ii. Centegix - ahead of schedule, hope to be installed in the next 2 months.
  - C. J. Westbrook thanked PTO for continued support with staff appreciation.
  - D. Literacy professional learning continues
    - i. Benchmark Coach classroom sessions K/1, 2/3, 4/5
    - ii. Additional Benchmark training coming in January
    - iii. Peer observations - teachers can visit other classes to get ideas.
    - iv. C. Malcom asked about science and social studies for upper grades, these subjects are integrated within Benchmark and JW states they are figuring out how to work in all the state standards that may not line up exactly with Georgia. The grade levels are integrating in these
  - E. Math Fluency Masters - they are recognizing students that have met grade level math fact fluency standards today and they will recognize another round in Winter and Spring. Students can continue to work to meet these goals.
  - F. Grade level parent conferences are going well.
  - G. MAP Growth mid year testing (K-5) coming in December and MAP Fluency mid year testing (K-3) is in January.
  - H. Upcoming Dates
    - i. 1/21 - 4th and 5th Grade Museum Night
    - ii. 1/22 - Trojan (Green & White) Day
    - iii. 11/25-29 - Thanksgiving Break
    - iv. 12/10 - MAP Growth Reading (K-5)
    - v. 12/11 - MAP Growth Math (K-5)
    - vi. 12/17-19 - Holiday Parties
    - vii. 12/20 - PJ Day and Winter Literacy Day
    - viii. 12/23 - 1/3 - Winter Break
    - ix. 1/6 - Teacher Workday
    - x. 1/7 - Student Workday

- xi. 1/9 - Report Cards and MAP Growth reports sent home
  - xii. 1/13-16 - MAP Fluency (K-3)
- IV. TREASURER'S REPORT
- A. PTO increased the Winter Literacy Day budget to cover the author visit.
  - B. PTO discretionary fund was used to cover Snowie for PBIS reward day.
- V. PRESIDENT'S REPORT
- A. Winter Literacy Day coming up 12/20 - author visit, cookies and milk, visit with Santa.
  - B. One and Done - 2/25-28
  - C. Movie Night - 3/7 Movie Night Chairs are planning this.
  - D. Security updates
    - i. See Principal's Report
    - ii. Asked about locked doors, and J. Westbrook confirmed that they stay locked at all times.
    - iii. Window coverings and blinds
      - a) LCCA, Chestatee, and West Hall have graphics departments. We can reach out to them to see if they can make branded window coverings.
      - b) PTO needs a count of how many windows need to be covered, the very top does not need to be covered.
      - c) PTO to get a mockup of blinds and dimple paper to show options before asking for staff opinion via poll.
      - d) We need safety input from HCSD officials before final approval of window coverings and purchases are made.
- VI. ADJOURN

Submitted by Jennifer Mullis, Secretary