

Mount Vernon Exploratory PTO Executive Committee

Minutes of Meeting

August 1, 2018

OFFICERS PRESENT: Holly Owens, President; Meredith West, Vice-President; Jessica Taylor, Past President; Kelly Sistrunk, Treasurer; Kimberly Robinson, Secretary; Jennifer Westbrook, Principal; Rebecca Fisher, Assistant Principal; Kristi Crumpton, 2018-19 Teacher of the Year

CALL TO ORDER: The President, Holly Owens, called the meeting to order.

- I. WELCOME: President, Holly Owens, welcomed us and called the meeting to order.
- II. PRESENTATION OF MINUTES AND BOARD APPROVAL: Meredith made the motion to approve May's minutes, Jessica gave the second motion; all in favor. An executive session was held on 7/26: Meredith motioned to approve, Jessica gave the second motion; all in favor.
- III. PRINCIPAL'S REPORT:
 - a. The PTO will be provided 2 tables for Open House. There will also be 2 shuttle busses that will continuously run from North Hall Middle School for Open House, due to the road construction hindering parking.
 - b. Enrollment for 2018/29 is approximately 615 students. K-2nd has an average class size of 19 and 3rd-5th grades average 25 per class.
 - c. We welcome 2 new employees to MVES: Jennifer Schuetze in 5th grade and Kathy Bennett in Kindergarten.
 - d. Important handbook update-meal prices, transportation changes in writing, and approved visitors.
 - e. Ms. Westbrook is very excited about the new NBA (Never Been Absent) Club for exemplary attendance.
 - Be in your classroom by 7:50 every morning.
 - Have no more than a combined total of 2 tardies/checkouts (9 weeks).
 - Earn a MVES NBA Club Brag Tag each quarter (9 weeks) you meet the criteria.
 - Be a MVES NBA Star if you meet the criteria all year!
 - f. Explore Time is on the student calendar and begins August 24 for 4th/5th grades.
 - Explore Time-growing our school-wide STEM enrichment for all students.
 - Explore Lab-Lathem/Riley
 - Music Lab & Sports Lab-Beverly/House
 - Creativity Lab-Carpenter/Dial
 - Graphic Design Lab-Crumpton/Green
 - g. Ms. Westbrook thanked the PTO for the support with the grade level supplies.
 - h. Ms. Westbrook asked for an update on the playground signs, budget, and bathroom vinyl project.
 - i. Considerations when making the budget:
 - Awards Day-\$1,023.22
 - Agendas (4th and 5th grades)-\$787.50

- Name plate plaques-\$84
 - Communicator folders-\$675
 - Typing Quest-\$1,918
- j. Partners in Education-will share requests with Jessica Voyles and PTO this month.

IV. TREASURER'S REPORT:

- a. Kelly provided the budget from 2017/18.
- b. Kelly has to meet with Tara Perry, the previous treasurer, to obtain the quicken files.
- c. Kelly will update us on prices for a CPA to perform the audit.

V. NEW BUSINESS:

- a. Open House Volunteer Schedule
 - 3-4 pm-Jessica and Meredith
 - 3-5 pm-Kelly and Kimberly
 - 5-6 pm-Holy and Jessica
 - Spirit Wear Volunteers needed
- b. Boo-Hoo Breakfast
 - Jessica has decorations and will email everyone breakfast items
- c. Committee Updates
 - Movie Night-Meredith West
 - Movie Night is 8/24; playing Ferdinand.
 - Fall Festival-Jessica Taylor
 - Fall Festival is 9/14.
 - Committee Chairs Needed
 - Spirit Night (Kimberly has started with CFA and Skate Country)
 - Parent Volunteer Coordinator (Kimberly volunteered)
 - Facebook (Michelle Wiley confirmed she will continue to update FB)
 - Spirit Wear (Mandy to phase out)
- d. 2018-19 Board Meetings will be closed, except for 2/year.
- e. After discussing different times for the board meetings, the board decided to move them to 1 pm.
- f. Budget meeting will be held 8/8.

Next meeting will be September 4. Holly Owens adjourned meeting.

Submitted by Kimberly Robinson, Secretary

